



**APPLICATION FOR EMPLOYMENT
FOR
THE BALDWIN COMMUNITY SCHOOLS
525 FOURTH STREET
BALDWIN, MICHIGAN 49304**

STRIVING FOR EXCELLENCE IN EDUCATION

Name _____
Last First Middle

State any other name used _____

Present Address _____
Street City/State/Zip

Telephone _____ / _____ Social Security _____ / _____ / _____

Permanent Address _____
Street City/State/Zip

Telephone _____ / _____ Citizen of U.S.? _____

Position Desired _____

Full Time _____ Part Time _____ Substitute _____

Are you certified or licensed in any skill or profession? Yes _____ No _____ If yes, which skills or professions? _____

Are you presently employed? Yes _____ No _____ Present Salary _____ Present assignment _____

Name of employer _____ Telephone _____ / _____

Address _____

When may present employer be contacted? _____ Name of supervisor _____

Are you under contract? _____ If yes, when does it expire? _____

When would you be available for a personal interview? _____
Date(s) Time

Military Experience:
 Branch of Service _____ Length of service _____

Position or Rank _____ Discharge Date _____

Present Draft or Military Status _____

List High Schools, Colleges & Universities Attended	Location		Degrees Received	Area of Study
	City	State		
1.				
2.				
3.				
4.				
5.				

EXPERIENCE WORKING WITH YOUTH

List experiences you have had working with young people (other than teaching) - such as Scout Work, Summer Camps, Church Work, etc. _____

Aide _____	Bus Driver _____
Custodian _____	Secretarial _____
Clerical _____	Food Service _____
Other _____	

CERTIFICATES & LICENSES HELD (with serial numbers)	
Chauffeur _____	
School Bus _____	
First Aid _____	
C.P.R. _____	
Boiler _____	
Electrical _____	
Other _____	

Typing _____	(w.p.m.) _____
Dictation _____	(w.p.m.) _____
List Office Machines _____	

WORK EXPERIENCE

Name of Company	Address	Nature of Work	Employment Dates From/To	Reason for Leaving

LIST THREE REFERENCES (Not relatives)

Name	Position	Address	Telephone

THIS SECTION IS FOR BUS DRIVER APPLICANTS ONLY

Birthdate _____ Operator's license number _____
 Chauffeur's license number _____ Expiration date _____
 Number of years' experience driving car _____ Truck _____ Bus _____
 Has your operator's license ever been revoked? _____ Yes _____ No
 Have you ever been arrested for violating a traffic law? _____ Yes _____ No
 Are you willing to attend School Bus Drivers' Training Course? _____ Yes _____ No

OTHER NEEDED INFORMATION

Have you ever received payments from workmens' compensation insurance? Yes _____ No _____
 If yes, explain _____

Have you ever been dismissed, asked to resign, or refused re-employment? Yes _____ No _____
 If yes, explain _____

Have you ever been convicted of a felony or misdemeanor - other than a minor traffic violation? Yes _____ No _____
 If yes, give details _____

Are you presently under arrest for a pending felony charge? Yes _____ No _____
 If yes, give details _____

This information given in this application is correct to the best of my knowledge, and permission is hereby given for any investigation that may be necessary. I understand that misleading or untruthful information on this application may result in my dismissal.

Date _____ Signature of applicant _____

Thank you for your interest in the Baldwin Community Schools.

Please address all correspondence to:

Superintendent
 Baldwin Community Schools
 525 Fourth Street
 Baldwin, Michigan 49304
 Phone 616/745-4791

Baldwin Community Schools is an equal opportunity, non-discriminatory education institution and employer. No person shall be denied admission, employment, or any other benefit offered by the school on the basis of race, color, religion, national origin, language, sex, marital status, or mental or physical handicap. The school is committed to the spirit of and is in compliance with Public Law 943-142, Section 504 regarding access to the school and its programs for handicapped students.