



**APPLICATION FOR EMPLOYMENT
FOR
THE BALDWIN COMMUNITY SCHOOLS
525 FOURTH STREET
BALDWIN, MICHIGAN 49304**

STRIVING FOR EXCELLENCE IN EDUCATION

Name: _____
Last First Middle

State any other name used: _____

Present Address: _____
Street City/State/Zip

Telephone: ____ / ____ Social Security: ____ / ____ / ____

Permanent Address: _____
Street City/State/Zip

Telephone: ____ / ____ Citizen of U.S.? _____

Position Desired: _____

Full Time _____ Part Time _____ Substitute _____

Have you been granted Tenure? _____ If so, date _____ Name of School District _____

Are you certified or licensed in any skill or profession? Yes _____ No _____ If yes, which skill or profession? _____

Are you presently employed? Yes _____ No _____ Present Salary _____ Present assignment _____

Name of employer _____ Telephone ____ / ____

Address _____

When may present employer be contacted? _____ Name of Supervisor: _____

If teaching, are you under contract? _____ if yes, when does it expire? _____

When would you be available for a personal interview? _____

Military Experience: _____ Date(s) Time

Branch of Service: _____ Length of Service: _____

Position or Rank: _____ Discharge Date: _____

Present Draft or Military Status: _____

List High Schools, Colleges & Universities Attended	Location City State	Degrees Received	Area of Study

Are you presently working toward a higher degree? _____ If yes, what is your expected completion date and degree expected? _____

Name of college or university placement agency that has your most complete record on file: _____

Name under which credentials are filed: _____

MAJOR(S): _____

MINOR(S): _____

CERTIFICATION: _____
 ___ Elementary, ___ Secondary
 ___ Provisional, ___ Permanent, or
 ___ Continuing (___ 18 hrs., ___ 30 hrs)

Endorsements:
 Grades _____ Subjects _____

Areas of student activity you are willing and competent to supervise

Total years teaching experience _____

TEACHING EXPERIENCE: Do not list student teaching: Attach additional sheets if necessary.
List most recent experience first.

Name of Institution	Subject(s) Taught	Dates From/To	Granted Tenure	Name of Supervisor	Reason for Leaving
1.					
2.					
3.					
4.					
5.					
6.					

TOTAL TEACHING EXPERIENCE - SCHOOL YEARS _____

In addition to your area(s) of certification can you?

Teach Art: _____ Teach Music: _____ Teach Physical Education: _____ Club Sponsor: _____

Play Piano: _____ Play other Instrument: _____ Coach a Sport: _____, Name Sport(s) _____

ADMINISTRATIVE EXPERIENCE: List most recent experience first. Attach additional sheets if necessary.

Name of Institution	Administrative Position	Name of Supervisor	Dates From/To
1.			
2.			
3.			
4.			
5.			

WORK EXPERIENCE OTHER THAN TEACHING:

Name of Company	Address	Nature of Work	Employment Dates From/To	Reason for Leaving
1.				
2.				
3.				
4.				
5.				

REFERENCES: Do not list references included in your College Credentials.

THREE CHARACTER REFERENCES:

Name	Position	Address	Telephone

THREE PROFESSIONAL REFERENCES:

Name	Position	Address	Telephone

BOOKS, ARTICLES, ETC., THAT YOU HAVE AUTHORED: _____

COLLEGE EXTRA-CURRICULAR ACTIVITIES

List any extra curricular activities in which you participated while in college: Student Government, Forensics, Publications, Athletics, Fraternal or Honorary Societies, etc.

HOBBIES AND SPECIAL INTERESTS

Please list in the space below any hobbies or special recreational interests you may have - such as Collecting, Sports, Music, Dancing, etc.

EXPERIENCE WORKING WITH STUDENTS

List experiences you have had working with young people (other than teaching) - such as Scout Work, Summer Camps, Church Work, etc.

LIST PRESENT AND PAST MEMBERSHIPS IN PROFESSIONAL CLUBS, SOCIETIES OR ORGANIZATIONS* (last 10 years)

ORGANIZATION	LOCATION	DATES OF MEMBERSHIP
--------------	----------	---------------------

*You are not required to list organizations, the name or character of which indicates the race, color, religion, national origin or ancestry of its members.

OTHER NEEDED INFORMATION

Have you ever received payments from workmen's compensation insurance? _____

If yes, explain: _____

Have you ever been dismissed, asked to resign, or refused re-employment as a teacher? Yes _____ No _____

If yes, explain: _____

Have you ever been convicted of a felony or misdemeanor - other than a minor traffic violation? Yes _____ No _____

If yes, give details: _____

Are you presently under arrest for a pending felony charge? Yes _____ No _____

If yes, give details: _____

BIOGRAPHICAL STATEMENT: (In your own handwriting and in the space below, write a concise biographical statement about yourself.)

I hereby authorize the Baldwin Community Schools to inquire about and to verify all information contained in this application for employment, and the Baldwin Community Schools shall not be liable for any damages which may result from such inquiry or verification. I understand that if I am accepted for employment, this application shall become a permanent part of my personal record. I further understand that any false or misleading statements in this application may result in my dismissal if employed by the Baldwin Community Schools.

Signature _____ Date _____

Baldwin Community Schools is an equal opportunity, non-discriminatory education institution and employer. No person shall be denied admission, employment, or any other benefit offered by the school on the basis of race, color, religion, national origin, language, sex, marital status, or mental or physical handicap. The school is committed to the spirit of and is in compliance with Public Law 93-142, Section 504 regarding access to the school and its programs for handicapped students.

Please address all correspondence to: Superintendent
Baldwin Community Schools
525 Fourth Street
Baldwin, Michigan 49304
Phone 616/745-4791